



KAUSHAL VIKAS COUNCIL OF SKILL & VOCATIONAL STUDIES

A Unit of Kaushal Vikas Educational Trust

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www.kvcouncil.com

ADVANCED COMPUTER TEACHER TRAINING SYLLABUS

Advanced Computer Teacher Training		1 Year Course	
Subject Code		Subject Name	
ACTT 101		Computer Introduction	
ACTT102		MS Office, Windows & Operating System	
ACTT103		Networking	
ACTT104		Software, Hardware & Devices	
ACTT105		Web, Internet & Email	
ACTT106		Desktop Publication Designing	
Practical 1		Create a Presentation (PPT0	
Practical 2		Create a file: MS Word, Excel	
Practical 3		Install a Windows & Software's	
Practical 4		Digital Design: Poster, Creative Banners, Stickers & other Creative Designs.	
Practical 5		Viva & Internal Assessment	